CITY OF YORK COUNCIL

Notice of meeting of

Member Development Steering Group

To:	Councillors Runciman (Chair), D'Agorne, Gunnell and Wiseman
Date:	Wednesday, 15 September 2010
Time:	3.30 pm
Venue:	The Guildhall, York.

A G E N D A

1. **Declarations of Interest**
   At this point in the meeting, members are invited to declare any personal or prejudicial interests they may have in the business on the Agenda.

2. **Minutes** (Pages 3 - 6)
   Members are asked to approve the minutes of the last meeting of the Steering Group held on 19 May 2010.

3. **Public Participation**
   It is at this point in the meeting that Members of the Public who have registered their wish to speak can do so. The deadline for registering is **5pm on Tuesday 14 September 2010.**

4.   Draft Induction Strategy 2011.   (Pages 7 - 38)
This report puts before Members draft arrangements for inducting newly elected Members immediately after the forthcoming elections in May 2011 in accordance with key strategic elements of the Council's Member Training & Development Policy.

5.   Introduction of Exit Surveys/Interviews (Pages 39 - 46)
for Elected Members.
This report puts before Members a suggested draft exit survey for Members standing down from Council.

6.   Local Democracy Week.   (Pages 47 - 50)
This report summarises the events and activities planned during Local Democracy Week between 12th and 15th October 2010, in support of raising awareness about the democratic process and the role of Councillors.

7.   Verbal Update on the Charter Assessment.
Officers will give Members a verbal update on the arrangements in place for the Charter Assessment later this month.

Democracy Officer

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For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting Laura Bootland Democracy Officer

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports